

**School Emergency Drills
Documentation Form**

- Type of Drill**
- Fire Drill (5 required)
 - Tornado Safety Drill (2 required)
 - Shelter In Place Drill
 - Lockdown (3 required)

- Type of Drill**
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Community Education Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 10-14-19 Time drill was held: 1:30 AM PM

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 12

This report is for emergency drill # 5 for school year 2019-20

Remarks:

Drill was coordinated with:

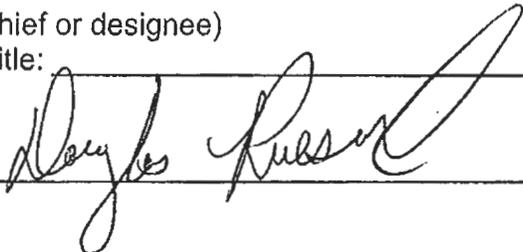
- Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature 

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- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Community Ed Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of students

Date of Drill: 9-25-19 Time drill was held: 12:20 AM ~~PM~~

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 19

This report is for emergency drill # 4 for school year 2019-20

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature Douglas Ruesink

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- Type of Drill
- Fire Drill (5 required)
 - Tornado Safety Drill (2 required)
 - Shelter in Place Drill
 - Lockdown (3 required)

- Type of Drill
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Community Ed. Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 9-12-19 Time drill was held: 11:40 AM PM

Exact time required to evacuate/shelter/secure: 45 seconds

Total Participants: 20

This report is for emergency drill # 2 for school year 2019/20

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature Doug Ruesink

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- | <u>Type of Drill</u> | <u>Type of Drill</u> |
|---|---|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill | <input checked="" type="checkbox"/> Recess <i>LUNCH</i> |
| <input type="checkbox"/> Lockdown (3 required) | <input type="checkbox"/> Other Events |

Name of Reporting School: Community Ed. Center
Name of person conducting drill: Doug Ruesink
Title of person conducting drill: Dean of Students
Date of Drill: 11-6-19 Time drill was held: 12:30 AM PM
Exact time required to evacuate/shelter/secure: 45 seconds
Total Participants: 16
This report is for emergency drill # 6 for school year 2019-20.
Remarks:

Drill was coordinated with:

Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

Fire (fire chief or designee)
Name & Title: _____

Principal's signature 